



COURT SERVICES

REQUEST FOR AN ORIGINAL COURT RECORD FROM THE BC ARCHIVES

Do not use this form for public inquiries or reproduction requests

This form must be used **only** to request the **return** of an original Court Services record from the British Columbia Archives.

To place this order, FAX the completed form to (250) 387-2072 or scan the completed form and email to access@royalbcmuseum.bc.ca

Requestor Name: _____

Court Registry: _____

Address (for courier delivery): _____

Telephone Number: _____ Fax Number: _____

Order details

BC Archives Call Number (eg. GR-1234) or Accession Number: _____

Box Number: _____ Volume Number: _____

Folio Number: _____ File Number: _____

Case Name: _____

Year of file: _____ Date of Order: _____

Type of Record:

Probate Will Decree Nisi Decree Absolute Other _____

Manager, Court Services/Court Administrator

Request Date

The Personal information on this form is collected under the authority of the *Museum Act (SBC 2003, c. 12)* and will be used for documenting the use of archival or library material. If you have any questions about your privacy, please contact the Manager, Corporate Information, Privacy and Records at (250) 356-0698.